



Outdoor Wisconsin Leadership School
P.O. Box 10
361 N. Lake Shore Drive
Williams Bay, WI 53191



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Position Title: OWLS Adventure Education Instructor Internship

FUNCTION OF POSITION

Provide direct instruction and technical support for Outdoor Wisconsin Leadership School (OWLS) programs that serve students (8th grade, high school and university) and adult participants engaged in adventure education experiences. Provide administrative support to OWLS through program operations projects and equipment maintenance assignments.

ESSENTIAL DUTIES

1. Act as a primary facilitator for OWLS groups during challenge course, leadership development and teambuilding experiences – programs typically range in length from 1 to 3 days.
 - Solo instruct groups ranging in size from 8 to 14 participants.
 - Create curriculum progressions based on specific group goals.
2. Provide technical support for OWLS program climbing elements (high ropes courses, climbing tower, jump pole elements) requiring technical safety systems.
3. Maintain established standards of program content quality and procedural safety for OWLS adventure education activities.
4. Assist with the maintenance of equipment and resource areas.
5. Assist with the organization and preparation of program materials and resources.
6. Assist with program administration duties.

MINIMUM ACCEPTABLE QUALIFICATIONS

- Senior status in outdoor leadership, recreation, education, psychology or other related field
1. Experience leading (and/or related course work) adventure education/recreation programs or related experience leading camping, education or human services programs.
 2. Experience planning program curriculum based on specific group goals and objectives.
 3. Current Basic 1st Aid/CPR certification required (Equivalent to Red Cross basic 1st aid and Adult/Child CPR certification or higher certification is acceptable).
 4. Proven organizational and communication skills (oral and written).
 5. The ability to fully participate in OWLS staff training and to demonstrate (by the end of the training period) the required competencies for leading adventure-based activities used within the OWLS program.

Programming skills required:

- Following the training period, the ability to select, facilitate and evaluate activities that create adventure learning programs for people of different ages, backgrounds and interests.
- Following the training period, the ability to lead, without support: group games, problem solving initiatives, trust sequences and low ropes elements.
- Following the training period, the ability to effectively lead program participants through meaningful processing sessions.
- Following the training period, the ability to demonstrate safe spotting techniques, the ability to provide spotting for participants and the ability to teach spotting techniques to participants.
- Following the training period, the ability to provide technical support and assistance at OWLS high elements (tree and pole High Ropes Courses, Climbing tower) in accordance with OWLS procedural guidelines.

Physical skills required:

- Following the training period, the ability to climb and move safely at heights using appropriate self-belay techniques on tree and pole courses.
- The ability to walk over uneven terrain through a variety of outdoor biomes (forests, wetlands, boulder fields, etc.)
- The ability to lift and carry items weighing up to 50 lbs.
- The ability to lead adventure education activities in extreme weather conditions.

Mental skills required:

- The ability to read, write and speak at a college level.

Attitude required:

- Detail oriented
- Service oriented
- Safety-minded
- Professionalism
- Strives for the highest quality job performance with available resources
- Values diversity
- Tolerance for stressful situations

OTHER DESIRABLE QUALIFICATIONS

1. Experience and desire to work with people of different age groups and backgrounds including "at-risk" populations.
2. Experience leading groups rock climbing, backpacking and camping.
3. Experience with general maintenance/construction techniques and power tools.

START DATES

Staff training begins in August.

BENEFITS

Interns are paid on an hourly wage on a biweekly payroll schedule and are provided with limited supplementary health insurance coverage and access to the OWLS pro-deal program. On-campus rental housing is available.

TO APPLY

E-mail or mail a cover letter and resume (please include phone and email contact information for at least 3 professional references) to Eric Howden, Director of OWLS.

- ehowden@holidayhomecamp.org
- P.O. Box 210
Williams Bay, WI 53191
262-245-5161